

WP1 – EMPLOYER CONTRACT



Thank you for agreeing to participate in Barnsley College's Work Placement programme.

Could we ask you to take a moment to complete your company details below and read through the agreement which will form the contract between yourselves and Barnsley College.

Company Details:

Company Name:unlimited flooring Sheffield **Address:** 21 Broomfield road, stocksbridge,Sheffield
Post Code: S36 2AR

Company Contact Name: Josh Firth **Position:** Director

Tel No:0114 2830850 **Mobile:**07973 800723 **Email:**josh.firth@unlimitedflooringsheffield.com

Nature of Business:flooring contractors

Type of Work/Tasks:installers of soft floor finishers and polished screeds

Has the company got Employers Liability Insurance or Public Liability: yes

ELI Registration number: 1766002TR1 **ELI Expiry Date:** 01/01/20

Insurance Company Name:Covea Insurance Plc

To ensure that the principal conditions of the Work Placement Scheme and arrangements between the Employer and Barnsley College are fully understood, the essential points are set out below:

1. Subject to the Learner's own responsibilities for health & safety, the Employer accepts responsibility for the health and safety of the Learner whilst he/she is undertaking the placement.
2. The Learner will carry out appropriate and relevant work in accordance with criteria previously agreed between the Employer and the College. The Employer will ensure that the work is planned by a responsible and competent person and that the student will receive appropriate instructions and supervision throughout the duration of Work Placement. This will include an effective health and safety induction before the period of work commences.
3. The Employer will ensure that the Learner does not operate any hazardous machinery, or carry out work of an unsuitable nature as identified in the risk assessment, or that is specifically prohibited by law. The Employer will also ensure that any protective clothing/equipment is supplied where necessary.

4. The Employer will do all they can to ensure their employees' relationships with the Learner are appropriate to their age and gender, and do not give rise to comment or speculation. Attitude, behaviour and language all require care and thought.
5. The Learner will not receive any payment for this work. However, should they wish to do so, the Employer may make a contribution directly to the Learner towards cost of meals and travelling, but the Employer is not obliged to do so.
6. The Learner will work the hours as agreed with the Employer and the College which should be no more than 40 hours per week. The Learner will be given the minimum rest periods and breaks required by the Working Time Regulations.
7. In case of absence, accident or sickness, the Employer will immediately notify the College and process any necessary reports.
8. If the Employer has concerns about the Learner's welfare or conduct, the Employer will immediately notify the College.

As a representative of the Company detailed, I agree to Barnsley College students undertaking a work placement(s) with us in accordance with the terms and conditions above. We have checked with our insurance company that our Employers / Public Liability Insurance is adequate to meet any risk arising from the placement(s) of the student(s) on work placement.

Signature: Click here to enter text.



Name: JA Firth

Date: 25/03/2019

I should be grateful if you would confirm your acceptance of these points by signing above and returning to **Health & Safety Department, Barnsley College, PO Box 266, Church Street, Barnsley, S70 2YW**, or alternatively, email to l.penny@barnsley.ac.uk

Yours faithfully



Simon Andrews
Head of Department, Health & Safety